

1 **PROVIDENCE CITY COUNCIL MEETING MINUTES**

2 **August 11, 2015 6:00 p.m.**

3 **15 South Main, Providence UT**

4
5 Call to Order: Mayor Calderwood

6 Roll Call of City Council Members: Mayor Calderwood

7 Attendance: Bill Bagley, Jeff Baldwin, Ralph Call, John Drew, John Russell

8 Pledge of Allegiance: Mayor Calderwood

9
10 **Approval of the minutes**

11 **Item No. 1.** The Providence City Council will consider approval of the minutes of July 21, 2015 City Council meeting.

12 **Motion to approve the minutes: J Drew, second – R Call**

13 Page 1, Line 33 –sharing in the appraisal costs

14 **Vote: Yea: B Bagley, J Baldwin, R Call, J Drew, J Russell**

15 **Nay: None**

16 **Abstained: None**

17 **Excused: None**

18 **Public Comments:** Citizens may appear before the City Council to express their views on issues within the City's
19 jurisdiction. Comments will be addressed to the Council. Remarks are limited to 3 minutes per person. The total
20 time allotted to public comment is 15 minutes The City Council may act on an item, if it arose subsequent to the
21 posting of this agenda and the City Council determines that an emergency exists.

- 22 • Derrick Miller, 330 W., Providence, asked about the law suit involving the development on 330 West
23 (Sunrise Acres development). He feels it is a good idea to have more neighbors. He proposes to make that
24 a cul-de-sac rather than make it a street all the way to the end. He would like to see it move forward and
25 developed into neighborhoods.
- 26 • Mayor said based on ordinances and codes, there is a limit as to the length allowed for a cul-de-sac. 330
27 West needs to be a street as it already exceeds the allowable length for a cul-de-sac.
- 28 • R Eck said the developer could have been developing for the past year, but for whatever reason has
29 stopped development. He is planning on taking that street through.
- 30 • R Call said the easement of 2100 South has been in dispute for several years.
- 31 • D Miller asked if there could be any exceptions to the ordinance regarding a cul-de-sac.
- 32 • R Eck said the City cannot take any property from the developer, and that would require a taking.
- 33 • Nate Stokes said he owns a lot and would like to start building on that lot and wonders if and when he will
34 ever be able to build on his lot. He asked if just one lot could be released or if all of them have to be
35 released at the same time.
- 36 • R Eck said it is probably not financially advantageous for the developer to put in all the infrastructure just
37 for one house, and he (Randy) is not in favor of running utility lines, pavement, etc. just for one house.

38 **Public Hearing 6:15 pm:** The purpose of the public hearing is to provide an opportunity for anyone interested to
39 comment on the proposed budget adjustment (moving money that was allocated for projects that were to start
40 during the 2015 Budget year and are continuing during the 2016 Budget year) for Fiscal Year 2016 for the Capital
41 Project, Water, Sewer, Storm Water Funds before action is taken. The City Council invites you to attend the
42 hearing in order to offer your comments/suggestions.

- 43 • No public comments.

44 **Business Items:**

45 **Item No. 1. Resolution 029-2015.** The Providence City Council will consider for adoption a resolution amending the
46 Providence City 2016 Budgets for Capital Project Fund, Water Fund, Sewer Fund, and Stormwater Fund.

47 **Motion to accept Resolution 029-2015: B Bagley, second – J Baldwin**

- 48 • S Bankhead said there were several projects that were discussed and allocated in the later part of the
49 2015 budget year, but were not completed. The money that was allocated in the 2015 budget needs to be
50 moved forward to the 2016 budget in order to finish these projects.
- 51 • J Drew asked about encumbrance accounting.
- 52 • S Bankhead said the City does not do that. Only a portion of what is completed on a project could be
53 encumbered.

- J Russell asked about the breakdown for the remodel costs for the Gateway building. He was not inclined to move monies forward until he sees the breakdown.
- S Bankhead said the remodel design is still in progress and she is waiting for those numbers to come in.
- R Call said he opposed the building, so he is opposing the budget adjustment.
- J Drew asked if these issues could be separated or if it needs to be done in one whole.
- S Bankhead said it could be broken down, but some funds need to be moved forward in order to get the engineering cost estimate and remodel cost estimates for the building remodel. She felt \$5,000 would be enough to get it through design and to the bid phase.

Motion to adopt Resolution 029-2015 with the following changes: Item 3 - \$295,175.12 forward from water for storage and construction for the Edgehill Project and HWY 165; Item 4 - \$6,968.04 forward from sewer for Hyrum, Nibley, Providence wastewater treatment; Item 6 - \$82,000 forward from sewer for HWY 165 utility crossing; and \$5,000 forward from capital project fund for engineering costs for the Gateway building to the 2016 budget: J Russell, second – J Baldwin

Vote: **Yea:** **Bagley, Baldwin, Russell**
 Nay: **Call, Drew**
 Abstained: **None**
 Excused: **None**

Item No. 2. Resolution 030-2015. The Providence City Council will consider for adoption a resolution appointing Gail Trowbridge to the Providence City Historic Preservation Commission.

Motion to approve Resolution 030-2015: J Russell, second – J Baldwin

- Mayor introduced Gail Trowbridge stating she has the desire and time to serve.
- R Call asked what projects she would consider for historical preservation and teaching the history of Providence.
- G Trowbridge said loves history and Providence. She has lived here for 50 years. She is well acquainted with the people of Providence. She has a deep love for the city and would like to help preserve the history of Providence and help new people understand why this is such a great place to live.
- J Drew asked what ideas she has for getting more people (newer residents) interested and involved in the history of Providence.
- G Trowbridge said she would like to bring back some of the historical events that used to be part of Providence community.
- J Russell asked if there were any events from the Cache Historical Society that could be incorporated into the community.
- G Trowbridge said the DUP was a wonderful group and thought there could be some way of sharing the history from DUP with the residents of Providence through pictures and lectures.
- J Baldwin said he appreciated her interest in and willingness to serve in the community.
- G Trowbridge said she loves history and has a pioneer heritage. She appreciates the importance of preserving the history of Cache Valley communities.

Vote: **Yea:** **B Bagley, J Baldwin, R Call, J Drew, J Russell**
 Nay: **None**
 Abstained: **None**
 Excused: **None**

Item No. 3. Resolution 034-2015. The Providence City Council will consider for adoption a resolution appointing William Baker as an alternate on the Providence City Planning Commission.

Motion to approve Resolution 034-2015: J Baldwin, second – B Bagley

- Mayor introduced William Baker stating he is a former Mayor of River Heights.
- William Baker said he is retired, worked with power engineering, tech support for an electrical distributor with variable frequency drives, has been a councilman and mayor for River Heights. Feels as a resident, he has an obligation to volunteer in any capacity.
- J Russell asked him to discuss his experience as Mayor and as planning and zoning member for River Heights.
- W Baker said there is a misconception in the duties of planning and zoning. He feels Planning and Zoning's place is to evaluate proposed changes to see if those changes meet the needs of the City and are in

compliance with the code. If they do, then the information is passed on to the City Council, who makes the decisions.

- R Call asked if W Baker is aware of the time commitment to serve on planning commission.
- W Baker said he is aware and is willing to serve.
- B Bagley asked what his recommendations were for the city as far as planning for the future of Providence.
- W Baker said that is a decision for the Council. His concern for future growth is water which will be limited in the future. He feels like the more Cache Valley develops, the more Salt Lake City will come after that water. Long range development has to take water into consideration.
- B Bagley asked about transportation.
- W Baker said he wants the transit authority to start charging for the services they provide. He did not feel they should be giving free rides.

Vote: Yea: B Bagley, R Call, J Drew, J Russell
Nay: J Baldwin
Abstained: None
Excused: None

Item No. 4. Resolution 031-2015. The Providence City Council will consider for adoption a resolution approving the Development and Public Improvement Installation Agreement for the Bungalow Subdivision. A 2-lot residential subdivision located generally at 486 Canyon Road.

Motion to adopt Resolution 031-2015: RCall, second – J Russell

- S Bankhead explained where this subdivision is located. The construction drawings are not included. She is waiting for Gary Knighton's signature so the date can be added. This subdivision does not meet the requirements for water dedication, so there is no water dedication. Bonding amount is included. This is one building lot.

Vote: Yea: B Bagley, J Baldwin, R Call, J Drew, J Russell
Nay: None
Abstained: None
Excused: None

Item No. 5. Resolution 032-2015. The Providence City Council will consider for adoption a resolution approving the Development and Public Improvement Installation Agreement for the Zollinger Subdivision; a 2-lot residential subdivision. The property is located at approximately 240 South 325 West, Providence.

Motion to approve Resolution 032-2015: J Baldwin, second – J Drew

- S Bankhead clarified some changes in the development agreement. The City is requiring 1 share of water from Blacksmith Fork Irrigation. Gary Knighton needs to sign construction drawings so the date can be inserted. \$10,000 needs to be added in up front to the bond amount for the 110% in case the clay material is not suitable. City will pay for a portion of construction cost on 325 West because it is adjacent to city property. She recommends amending the motion to include these changes.
- B Bagley asked if the sewer and manhole stubbing will stop further development going north.
- S Bankhead said this sewer will flow south and any new development will flow north. This is as far north as it can go.
- R Eck said it will service the two homes, but not any future development.
- J Baldwin asked if the money for construction costs on 325 West is already allocated.
- S Bankhead said it is in road projects.

Motion to adopt resolution 032-2015 with the changes as discussed: J Baldwin, second – J Drew

Vote: Yea: B Bagley, J Baldwin, R Call, J Drew, J Russell
Nay: None
Abstained: None
Excused: None

Item No. 6. Resolution 035-2015. The Providence City Council will consider for adoption a resolution selecting an auditor for the 2015 – 2019 Audits.

Motion to adopt Resolution 035-2015: B Bagley, second – J Drew

- J Russell said in the initial bid, the city received two bids. The ones we liked had findings that were not

1 what we were hoping for. The bid was put out again, three proposals were received. He reviewed the
2 bids that have come in. Ulrich & Associates was the least expensive. They are familiar with our software
3 package and have worked with a wide range of municipalities in the past. He suggests using Ulrich &
4 Associates pending a clear audit.

- 5 • B Bagley said he would like to see a one year contract rather than a 5 year contract with the option to
6 renew after a performance evaluation.
- 7 • J Baldwin asked how come we aren't using the same accounting firm that has been used in the past.
- 8 • S Bankhead said they increased the fees for their services. Evans & Poulsen, CPA, out of Burley, ID, did the
9 peer review for Ulrich & Associates.

10 **Motion to select Ulrich & Associates with a one year performance review and the option to renew the additional**
11 **4 years: B Bagley, second – J Baldwin**

12 **Vote: Yea: B Bagley, J Baldwin, R Call, J Drew, J Russell**

13 **Nay: None**

14 **Abstained: None**

15 **Excused: None**

16 **Staff Reports:** Items presented by Providence City Staff will be presented as information only.

17 S Bankhead:

- 18 • The invoice register was sent to the Council.
- 19 • Today is election day. Counting will resume at 8 pm. Canvass cannot be done sooner than 7 days after the
20 election, but no longer than 14 days, so the canvass will be done at the August 25th meeting. The results
21 are unofficial until the canvass board (city council) approves the count.
- 22 • B Bagley asked about provisional votes for primaries.
- 23 • S Bankhead said there were only two provisional ballots with this mail-in election.
- 24 • R Call asked what kind of response there was in the voting.
- 25 • S Bankhead felt it was near 30%, which is a good count for voting. Even with mail-in the total participation
26 is still low. Mail-in elections generally increase participation. Providence usually has good voter turnout.
- 27 • J Russell asked if any complaints had come forth.
- 28 • S Bankhead said only a couple. One complaint was about paying postage and the other complaint was lack
29 on information on the candidates.
- 30 • B Bagley said he had a few residents ask about the security of the vote.
- 31 • S Bankhead said if the envelope was sealed correctly, the signatures are visible for verification, but when
32 votes are counted, the signatures are turned over and not seen. It is a secure vote count. We have had to
33 verify about 15 signatures.

34 R Eck:

- 35 • B Bagley asked what the bid amount of 400 South included.
- 36 • R Eck said it is the entire project.
- 37 • J Baldwin asked at what point is the City going to draw a line for homes on the current water system
38 before new wells need to be drilled.
- 39 • R Eck said it is time to drill the next well now. Reservoirs are dropping, especially in the hot weather.
40 Generally, people in Providence do not conserve water. Every year rights in use and maximum daily draw
41 are reviewed and we only produce water as we use it. There is some ambiguity, but the City has a pretty
42 good idea of its water supply.
- 43 • Mayor said we have twice as many rights as we are drawing water.
- 44 • R Eck said as bad as the water year has been, we haven't had to do any rationing. The system is operating
45 very well.
- 46 • B Bagley asked if using secondary water on Braegger and Hampshire Parks has made a difference in
47 culinary water.
- 48 • R Eck said it is too small to see a difference in culinary water, but using secondary water to irrigate parks is
49 the right thing to do.
- 50 • B Bagley asked about Ignite Business Park and the retaining wall.
- 51 • R Eck said it worked out very nicely. He is happy with the access.
- 52 • B Bagley asked about utility billing on the invoice register.

- 1 • R Eck said it includes 10 parks, booster stations, wells, the shop, library, city office, sumps, street lights,
2 etc. All are billed for utility.

3 **Council Reports:** Items presented by the City Council members will be presented as informational only; no formal
4 action will be taken. The City Council may act on an item, if it arose subsequent to the posting of this agenda and
5 the City Council determines that an emergency exists.

- 6 • B Bagley – tax receipts down from last year. Kelley Electronics and Napa Auto Parts are both vacant in the
7 commercial area.
8 • R Call asked about business traffic at Tractor Supply.
9 • R Eck said he spoke with a manager who says they are doing okay.
10 • S Bankhead said they would probably like to see more traffic. J Drew and B Bagley felt they needed to do
11 more advertising.
12 • J Drew – nothing to report.
13 • R Call – nothing to report.
14 • J Russell – nothing to report.
15 • J Baldwin – Planning Commission is working on front yard setbacks.
16 • Mayor had nothing to report.

17 **Motion to adjourn: J Drew, second – R Call**

18 **Vote: Yea: B Bagley, J Baldwin, R Call, J Drew, J Russell**

19 **Nay: None**


20 **Abstained: None**


21 **Excused: None**

22 Meeting adjourned at 7:30 pm.

23 Minutes recorded and prepared by C Craven.



26 
27
28 Don W. Calderwood, Mayor
29


Skarlet Bankhead, City Recorder

City Council Meeting

August 11, 2015, 2015

Please Sign In

NameCity of Residence

Ed Baker

Providence

Donnerstag

✓

Roy J. Sneed

✓

Cameron McCullough

✓

Deery Miller

1

Rev. Justices

2

